



Attendees: Ronald Beyer, Louisa Cardenas, Don Dodson, Joe Green, Cheri Larson, Nicole Leiser, Mark Lim, Brandy Welch, Paula Clamurro, Chef Jeff
Excused: Jennifer Jones, Ron Ross, Alex Rose, Michelle Gosom, Ruth Logan, Pat Mac Neil

Agenda Item	Discussion	Actions	Responsible Party	Follow-Up Action/Date
Welcome and Introductions	Louisa opened the meeting and introductions were held.			
Approval of March Meeting Minutes		Minutes of March meeting were approved	All present	
Reports: LA County EOC Tour	Brandy opened discussion of tour of LA County's EOC. Brandy talked about the connecting with CERT's Captain Gerlich at the tour, and the developing relationship to revamp CERT Level 2 training into ARC Partner Training. There was also a connection with a representative from Town Hall, a high-level speaking group, at the EOC tour. A relationship with Town Hall may lead to ARC involvement in a high-level presentation on individual Emergency Preparedness and Planning.	There will be ongoing meetings with LAFD regarding CRET Level and partner training. We will try to set up a tour of LA City's EOC.	Mark Lim, Brandy Welch, and Others	
AirEx Exercise	Mark Lim and Don Dodson discussed their experiences and activities in the AirEx exercise. Mark showed pictures of the event and discussed ARC's role in disaster during an aviation disaster. The Annex for aviation disasters was also addressed, and Louisa reminded everyone to do their part in including pertinent group/activity information in the Annex. Louisa discussed holding a workshop on Aviation in Disaster. Mark mentioned the items that would be useful to have during an aviation disaster, which includes laptops and training on use of radios and technology. Mark motioned to request laptops and aircards deployed on the field for LGs (Government Liaison), and the motion was approved.	Louisa and Don Dodson will work on hosting a training for Aviation in Disaster workshop. Motion was approved that LGs have laptops in the field.	Don Dodson, David, Cary, Louisa Cardenas, Mark Lim	
T-CEP Drill	Don Dodson and Ronald Beyer discussed their activities and "hotwash" of T-Cep drill, including LG roles of ARC during the	Clarify with Pat McNeil what sites T-Cep would	Don Dodson, Ronald Beyer	

	drill. Useful information that they walked away with was communication with local emergency leaders and information to include in a response book. Don and Ron stated that it would be useful to have portable power use while on the drill or in event of disaster.	be using for sheltering public and service delivery.		
Status of PS Go Kit	Options on where to keep Go-Kits were discussed. The Key was preserving Go-Kits for exclusive use by LGs during disaster. Options included keeping Go-Kits at the district offices, requesting they be deployed by Logistics, or be kept and maintained by LGs on duty. Mark Lim displayed office items to include in the Go-Kit pack. Presently, the Go-Kits are kept at the West District office, and a few are disbursed at other districts so LGs can pick them up when needed.			
Chapter Updates	Brandy Welch provided information on PS activities, which include continuing discussion with Home Depot regarding Mega Shelter Agreement, Walmart for supplies and distribution, CERT for partner training, UCLA and Lutheran Churches for partner training, facilities and feeding.			
LG Sub Committee Meeting Update	Pat, who was excused for this meeting, will provide updates on LGs subcommittee activities.			
Proposed Job Description for PS Liaison District Leader	Louisa opened discussion on the Job Description, which included qualifications, duties and responsibilities of a PS District Leader. The purpose of the leader would be to develop a cadre of PS volunteers to research and conduct outreach in their district for potential partnerships and overall relationship building on behalf of ARC, and to work closely with Chapter and PS committee for direction and support. The Job Description was approved by Committee to pass to Operations Management Committee.	Job Description will be passed along to OM Committee for review.	Louisa Cardenas, Mark Lim, Don Dodson, Brandy Welch	
Feeding Symposium Summary	Mark Lim discussed the Feeding Symposium he recently attended with Mass Care in San Diego from a Logistics standpoint.		Mark Lim	
Other Business	<ul style="list-style-type: none"> • Organizational Support will be merged into <u>External Relations</u> (formerly PS) pursuant to new DSHR Chart in June. • Chef Jeff recommended that PS connect with the Restaurant Depo for feeding and supplies. Chef Jeff 	Brandy will do outreach to Public Affairs leaders to involve them in the External Relations Committee.		

	<p>was advised that this information would be best for Mass Care committee.</p> <ul style="list-style-type: none"> On June, the City of Commerce is holding an emergency simulation/ drill and ARC will be involved with various supporting activities, including LGs. 			
Adjournment	Next meeting: July 8, 2010 6:30PM Inglewood office			