



Operations Management Meeting Minutes April 2, 2009

Attendees: Michael Kleiner, Pat MacNeil, Scott Underwood, Paula Clammura?, Michael Hicks, Michael Abramson, Red Godfrey,
(Phone: Kirk Nelson, Lynette Walters)

Guests:

Absent:

Agenda Item	Discussion	Actions	Responsible Party	Follow-Up Action/Date
Welcome and Introductions	Pat Mac Neil.			
Approval of January 29, 2009 Minutes	Motion approved.		Pat MacNeil	
Update on Chapter Response Plan and Annexes	No further development, Scott confirmed additional information needed from specific program heads.		Scott Underwood	
Chapter Duty Officer Manual	Mono and Inyo County to be added as district 8 and 9 but not be listed as district offices as ARCGLA does not have a district office in either County. The PA section be removed, it is no longer relevant in the new regional DAT structure. Further edits from Scott Underwood working with Michael Abramson be pursued.		Michael Abramson Scott Underwood	
Update on Regional DAT	Approval of Salesforce as staffing software confirmed.		Michael Kleiner	
Staff Services Activation Policy		Regional DAT document plus the SDSM document to be provided to the SS committee for the group to incorporate into the SS activation policy.	Red Godfrey	

Next meeting: Thursday, June 4, 2009				