



Emergency & Disaster Response
Ops. Management Committee
Meeting Minutes
 December 3, 2009

Attendees: Sally O'Sullivan, Michael Rohrkemper, Ken Rieger, Alex Rose, Scott Underwood, Jerome Thierry
Telephone: Lisa Bialac-Jehle, Don Dodson, Patrick Dougherty, Sue Hammarlund, Barry Suddleson, Dave Roberts, Jack Harris
Guests:
Excused: Kirk Nelson, Michael Kleiner, Corey Eide

| Agenda Item | Discussion | Actions | Responsible Party | Follow-Up Action/Date |
|--|--|------------------------------------|-------------------|-----------------------|
| Welcome and Introductions | | | | |
| Approval of minutes | | Minutes of latest meeting approved | All | |
| Station Fire / Debris Flow Planning | Scott Underwood provided an operational update on the planning for a potential flood event in the Sunland-Tujunga area. Shelter site has been identified at Sunland Park and Sunland Seniors Center (Sunland Blvd and Foothill Blvd.) There are two buildings at the same site. The primary site is Sunland Park. The East Valley shelter trailer has been parked there for the winter. The trailer has also been stocked with some snacks. The park also has a shelter container. The shelter will be opened in conjunction with a master plan with the city of Los Angeles. Duty Officers will be notified when a "watch" is stood up. | | | |
| Update on Chapter Response Plan and Annexes | The chapter plan is continuing to make slow progress. A new requirement from NHQ is to develop a Regional Chapter plan to include our community chapters. They are Antelope Valley and Santa Monica Chapter. | | | |
| Update Chapter Duty Officer Manual | Scott Underwood and Kirk Nelson are in the final review of the document. | | | |

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| Update on Regional DAT | We continue to work with the vendor on Sales Force to develop the software for scheduling. We expect to launch early in March. | | | |
| DAT Committee | There was a request to think about merging the DAT committee into the OM committee. This will be an agenda item for the next meeting. | Agenda Item for next meeting: Possibility of merging DAT and OM committees | All | Next meeting |
| New Business | none | | | |
| Adjourned | Next meeting tentatively February 4, 2009. | | | |