



Emergency & Disaster Response
Mass Care Committee
Meeting Minutes
 5/10/10

Attendees: Don Dodson, Steve Elstein, Joe Green, Sue Hammarlund, Michael Hicks, Steve Meissner, Alex Rose, Stan Schwartz, David Tuckman, Lynette Walters, Elmer Walters, Helen Lemich, Dwaine Dodson, Jimmy Ngo, Bridget Mercier, Mark Lim, Chef Jeff Stansfield
Excused: Louise Goudchaux, Dave Roberts

Agenda Item	Discussion	Actions	Responsible Party	Follow-Up Action/Date
Welcome and Introductions Bill Frazer				
Old Business Bill Frazer	<ul style="list-style-type: none"> • Shelter Feeding Training – Postponed till the next District Chairs meeting • Feeding procedure • Mass Care District Lead job description 	Next meeting June 16 th Under review	Steve Meissner/Bill Frazer	
Operations Updates	No activity to report			
Disaster Feeding Symposium (Bill, Steve, Alex, Mark)	Report from San Diego. The Disaster Feeding Symposium put on by the San Diego chapter was a huge success! FEMA Logistics discussed their plans for supply chains, MRE, Heater meals, and shelf stable foods were discussed, and distributors, grocers, and fire/sheriff field kitchens presented their plans for working together in a catastrophic event.	Anyone interested in seeing the slides from the Symposium can contact Steve or Alex.	Volunteers	Ongoing
Exercise Sub-committee	Our next shelter exercise will be in the City of Commerce on June 10. Please sign up to help with the planning or to participate as a client or shelter worker! We still need observers, a shelter manager, and plenty of clients	Contact Steve, Jerry or Joe Green for details	Volunteers	Before June 10th

<p>Fiscal Year 2011 goals</p>	<p>The Mass Care Committee discussed the goals we have for the next 12 months. Some ideas offered include:</p> <ol style="list-style-type: none"> 1) Increase the amount of shelter exercises we have <ol style="list-style-type: none"> a. Perhaps a large one annually and frequent ones at the district level 2) Identify hazard/high risk areas in our chapter jurisdiction and update the Chapter Disaster Response Plan accordingly 3) Develop the Mass Care Standard Operating Procedures 4) Increase Mass Care involvement in the districts <ol style="list-style-type: none"> a. Define and recruit a Mass Care Leader in every district b. Develop new activities to engage volunteers during non-disaster times c. Engage volunteers and encourage additional training 5) "Green" the Mass Care operations and coordinate with Logistics appropriately <ol style="list-style-type: none"> a. Explore new technologies to make paper processes more eco-friendly 6) Update and make current the Chapter's Shelter Survey records. 7) Develop closer relationships with other GLA committees especially Logistics and Partner services 8) Develop a process for the use of canteen supplies, vehicles, and maintaining readiness levels 	<p>Any other ideas can be submitted by email. Our next meeting will discuss action plans for prioritizing and making these goals happen</p>		
<p>New Business</p>	<p>Mass Care would like a demo on using the new greenies</p> <p>Agreements/Relationship building: Alex Rose talked about the importance of establishing agreements and building relationships to support Mass Care, he would be happy to help mentor someone through the process if they are interested in engaging their communities</p>	<p>Next meeting we will have a 10-15 minutes presentation</p> <p>Contact Alex Rose</p>	<p>Don Dodson</p>	

	<p>Hand Sanitizers and temperature tolerance: Sue Hammarlund researched and discovered that there is very little tolerance for hand sanitizers. We will need to investigate the range of temperatures our cargo vans, containers, and canteen trucks are exposed to.</p> <p>Eco-friendly minutes: The next district meeting, in an effort to kill less trees, the minutes will be emailed a week in advance, and NOT printed out. They will be posted on the screen in the meeting room only. If you would like a printed copy, please bring your own.</p> <p>The Mass Care SOP Focus group has been scheduled for June 16th and will cover Mass Care Feeding guidelines.</p>	<p>Coordinate a test with Logistics</p> <p>Motion by Jeff Stansfield, 2nd by Stan Schwartz, 0 opposed.</p>	<p>Committee chairman will ensure this occurs</p>	<p>June 16th</p>
<p>Adjourned</p>	<p>Next meeting: July 7th</p>			