



District Chairs Committee Meeting Minutes April 7, 2009

Attendees: Lisa Bialac-Jehle, Megan Blehr, Tim Dunar, Red Godfrey, Joe Green, Michael Hicks, Michael Kleiner, Pat Mac Neil, Kirk Nelson, Dave Roberts, Sean Roberts, Scott Underwood, Jerry Washington, Linda Wright, Daniel Kopti, David Behar

On Telephone: Marji Iacovetti

Excused:

Agenda Item	Discussion	Actions	Responsible Party	Follow-Up Action/Date
Welcome Introductions Remarks			Pat Mac Neil	
Minutes approval	Motion by Kirk Nelson, second by Linda Wright	Approved		
Approval of agenda				
Partner Services Conference Overview (Red Godfrey)	Red Godfrey gave a brief overview on the Partner Services Conference. The conference hosted many of the partner agencies from around Southern California and there was representation from National Headquarters. The conference was to develop relationships in the community and to discuss the program objectives.			
Review Committee Goals	The group reviewed the committee goal document. Many of the groups are working on their projects. The group is to develop a progress tracking document to use in the future. It was also recommended that the original request to the committee's be reissued as not all of the committees answered the questions as requested.	The group is to develop a progress tracking document to use in the future.	Committee	Not determined
Regional DAT - Update (Michael Kleiner)	The Region DAT structure was discussed and update. We are waiting for the Sales Force software to schedule response staff.			

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Volunteer Job Descriptions	Many volunteer job descriptions have been developed. They have been formatted by Brandy Welch. The district leadership was encouraged to send Brandy a list of all their job descriptions so we can unify all the job titles.	Brandy Welch to send existing job descriptions from NHQ and others to District Chairs Committee.	Brandy Welch	
District Chair Orientation make up date	Rescheduled for April 20.			
Any Other Business (AOB)	Candlelight Awards May 31			
Annual DSHR Medical Form update – Due now	Handed out to committee			
Next District Chairs meeting	May 5, 2009			