

Operations Management Duty Officers Promotions

Position: Area Disaster Duty Officer (ADDO)

All individuals seeking to be promoted to ADDO must meet the following criteria:

Required Classes	Completed On
All DAT Leader Required Classes	_ / _ / 20_
Emergency Operations Center / Incident Command Liaison	_ / _ / 20_
ICS 200: ICS for Single Resources and Initial Action Incidents	_ / _ / 20_

Required Experience	Completed On
8-10 experiences as a DAT Leader	_ / _ / 20_
Attend at least 4 Region/Chapter/District/Area meetings over a 12 month period to show participation in the program	_ / _ / 20_
	_ / _ / 20_
	_ / _ / 20_
	_ / _ / 20_

Other Requirements	Completed On
Recommendation for promotion by the <i>Regional Disaster Duty Officers</i> group	_ / _ / 20_
3 Incidents shadowing an ADDO	_ / _ / 20_
	_ / _ / 20_

Recommended Classes	Completed On
National Shelter System (NSS)	
Introduction to NSS Support	_ / _ / 20_
NSS Reporting and Data Management	_ / _ / 20_
Weapons of Mass Destruction	_ / _ / 20_
Fundamentals of Chapter Disaster Operations Management	_ / _ / 20_

Position: Regional Disaster Duty Officer

All individuals seeking to be promoted to RDDO must meet the following criteria:

Required Classes	Completed On
All ADDO required classes	__ / __ / 20__
Fundamentals of Chapter Disaster Operations Management	__ / __ / 20__
ICS 800: National Response Framework, An Introduction	__ / __ / 20__

Required Experience	Completed On
6 months to 1 year as an active ADDO	__ / __ / 20__
8-10 experiences as an ADDO	__ / __ / 20__
Attend at least 4 Region/Chapter/District/Area meetings over a 12 month period to show participation in the program.	__ / __ / 20__
	__ / __ / 20__
	__ / __ / 20__

Other Requirements	Completed On
Recommendation for promotion by the <i>Regional Disaster Duty Officers</i> group with consensus of the <i>Operations Management Committee</i> .	__ / __ / 20__

Recommended Classes	Completed On
Review of the Disaster Duty Officer Manual	__ / __ / 20__
Disaster Operations Control: Form 5266 Fundamentals F-2066	__ / __ / 20__
Service Delivery Site Management	__ / __ / 20__