



**Emergency & Disaster Response**  
**Partner Services Committee**  
**Meeting Minutes**  
**July 8, 2010**

**Attendees:** Scott Ballintyne, Hilary Anderson, Louisa Cardenas, Don Dodson, Cary Van Ausdall, Nick Hipsley-Coxe, Sharon Jones, Marc Meredith, Dean Stewart, Alex Rose, Mike Howard, Nicole Leiser, Ria Fay-Berquist, Norm Schneider, Steve Meissner, Pat Mac Neil, Paula Clamurro, Kat Meredith, Liz Ryder, David Miller, Lauren Levine, Daniel Luna, Tony Gomez-Hill, Brandy Welch, Jackie Lantz, Mark Lim

**Guests:** Nancy Oshiwa (AFL-CIO)

**Excused:** Joe Green, Ruth Logan

Agenda Item	Discussion	Actions	Responsible Party	Follow-Up Action/Date
<b>Welcome and Introductions</b>			Louisa Cardenas	
<b>Approval of May Meeting Minutes</b>	May minutes were approved.		Louisa Cardenas	
<b>DSHR Groups and Activity Changes: Partner Services</b>	Brandy Welch provided overview of changes to the DSHR as it relates to Partner Services, now External Relations. Public affairs volunteers were in attendance and discussions regarding a public affairs workgroup were had.		Brandy Welch	
<b>District PS Volunteer Proposal Update</b>	Louisa provided update on the job description put forward to the District Chair committee. They requested that we revise the description to be more inclusive to the other chapters and not focus on the district level. We discussed creating more task-based activities and utilizing volunteer personal contacts in our outreach efforts. Additionally, creating leads as to not duplicate efforts is important. We also discussed providing cross training for the public affairs and government liaison volunteers in an effort to better understand each role and provide support to each other.		Louisa Cardenas	
<b>PS Committee Vice Chair Position Open Aug 1, 2010</b>	Mark Lim is stepping down as Vice chair of the External Relations committee. We asked for those interested in	Email interest to Louisa Cardenas	Louisa Cardenas	

	being considered to let Louisa or Brandy Welch know. Also, Louisa's term is up in December.			
<b>Aviation Disaster Response Workshop Schedule</b>	Louisa would like to schedule the Aviation Workshop for September or October.		Louisa Cardenas	
<b>Go Kit Bag Status</b>	Initial Go Kits are assembled. We discussed purchasing hard sided rolling boxes as the Go Kits. Motion put forth, seconded and approved.	Brandy Welch will seek approval from management for the funds needed to purchase the rolling boxes.	Louisa/Brandy/Mark	
<b>Outreach Project Local Govt Local Non Govt Faith Based</b>	Discussed the beginning of the labor group to revive the relationship with the AFL-CIO. Liz Ryder is creating a labor taskforce to begin the outreach effort. Efforts are underway in Antelope Valley to strengthen and re-introduce that chapter to its community. Volunteers from the Santa Clarita district office have been crucial to this effort. Steve Meissner mentioned the work his Mass Care committee has begun on the homeless issue through ENLA.		Brandy/Louisa	
<b>Roundtable</b>			All	
<b>Next meetings</b>	LG Subcommittee Aug 12 <sup>th</sup> (location TBD) PS Committee Sept 9 (Inglewood) Public Affairs Subcommittee (TBD)		Louisa Cardenas	
<b>Adjournment</b>	Meeting adjourned.			