



Emergency & Disaster Response
Operations Management Committee
MEETING MINUTES
September 8, 2010

Attendees: Michael Hicks, Pat MacNeil, Scott Underwood, Jerome Thierry, Don Dodson, Sue Hammerlund, Jerry Washington, Ken Rieger, Kelly Mullock, Michael Edwards, Christina Jurado
Excused: Kirk Nelson, Linda Wright
Absent:

Agenda Item	Discussion	Actions	Responsible Party	Follow-Up Action/Date
Welcome and Introductions			Pat MacNeil	
Approval of July 14, 2010 Minutes	Reviewed and Approved by group		Pat MacNeil	
Weekly OM Conference Calls	Weekly conference calls have been discontinued as a regularly scheduled event. They will be held on an as needed basis. Email notifications of calls will be sent.		Scott Underwood	
Shelter staff request	<p>There was a lengthy discussion on shelter staff requests. It included the need to have a quick stand up of staff. The issue was referred to the Staff Services committee to develop a process for shelter staff.</p> <p>This discussion included a discussion on how to get feedback about shelter operations. It was suggested that a link be added to DAT staffing – “tell us about your experience”. Referred to Staff Services</p>	Referred to Staff Services Committee	Sue Hammerlund	
Region Update	A brief discussion on the Region. There was an initial leadership committee meeting for each group. The meeting was to develop goals for the region and to schedule meeting for each regional group.		Scott Underwood	
Duty Officer Recruitment	This is an ongoing need. There are two that are to be reviewed by the SS review board.			
Next Meeting	November 10, 2010			