

Attendees: Art Rutherford, Michael Hicks, Michael Abramson, Joy Grahn (For Kirk Nelson), G. Anthony Contreras, Patrick Dougherty, Jennifer Jones, Jerome Thierry, Michael Kleiner, Megan Blehr, Red Godfrey, Sean Roberts, Marji Iacovetti, Jerry Washington, Brandy Welch, Alex Castro

Agenda Item	Discussion	Actions	Responsible Party	Follow-Up Action/Date
Welcome and Introductions	Round table self-introductions and review of the minutes and agenda.			
Meeting Topics	<ul style="list-style-type: none"> Update on Committees: The group was updated by various staff or members of the other committees and items they are working on. A sample policy was distributed that had been approved by the Policies and Procedures Committee and forwarded as the approved format for the development of recommended policies and procedures by each of the other committees. That document will also be forwarded as part of their package to each of the other committees for their next meeting. DAT Training Guide: The draft DAT training guide in its most current form was distributed. Motion and second to require minimum age of 18 to participate in DAT Team field response - passed. Motion and second to allow one year grace period for adherence to all DAT training guide requirements - passed. There was also discussion regarding the need to centrally track fulfillment of training and experience requirements by all DAT members. It was noted that our current processes do not capture some required data elements, such as time of arrival on incidents, or response time, which is a chapter performance standard. Staff will facilitate necessary updates to the data elements and will ask for committee assistance as needed to address these areas of need. Motion and second to approve DAT Guidelines – passed. District Boundaries and Names: A sample map was distributed that showed a draft of possible District boundaries based on new locations. OM Committee is planning on discussing actual geographic areas of service relating to best possible response coverage and will also be provided with sample. Discussion regarding the need to clarify and standardize what everyone refers to these locations ensued. In order to eliminate confusion between Chapter offices and National Service Areas, the physical locations will be called District Offices, and the geographic areas served will be 	<p>Distribute</p> <p>Chapter to develop method (may be Salesforce) to track all DAT members training and experience.</p> <p>DAT and IMS Committees to be requested to consider issue.</p>	<p>Staff</p> <p>Staff</p> <p>Staff, DAT and IMS Committees</p>	<p>Complete circulation within 60 days as other committees meet</p> <p>Records to be complete by end of grace year</p> <p>TBD</p>

	<p>referred to as Districts. Written documentation such as the Policies and Procedures Manual and website postings will make every attempt to avoid referring to these in other terms such as Service Areas, Service Centers, etc. Motion was made, seconded and passed to re-name the West Valley District to West San Fernando Valley District and the East Valley (formerly Burbank) District to East San Fernando Valley District. There was further discussion about some of the other District names but no consensus on any alternative titles that were better or more descriptive. The list of District Names stands as follows:</p> <p>WLA District (West Los Angeles location-Headquarters) South Central East District (Commerce location) South West East District (Inglewood location) South Bbay District (Torrance location) West San Fernando Valley District (Canoga Park location) East San Fernando Valley District (Burbank location) Santa Clarita Valley District (Santa Clarita location)</p>			
Announcements	<ul style="list-style-type: none"> • April CPR program for all volunteers was announced. Nominal fee of \$10 to cover materials and promote commitment and attendance was discussed. Many classes will be held during April, additional classes throughout the remainder of the year. Chapter has invested \$9K in developing volunteer Instructor cadre in order to provide this benefit to volunteers and staffemployees. • Chapter goal and strategy of reaching a CDRA readiness level of 250-family fire in 10 months was shared, District Chairs were asked to help communicate this effort and identify possible candidates for deployment and education in areas of need. • CDREE still scheduled for Saturday, Mmay 17th. • Pod program moving forward with goal of 50 shelter containers in place by end of August. • Chapter in discussions with Antelope Valley Chapter – hoping to obtain use of large warehouse facility at military air base. • District Chairs were asked to remember the importance of timely and accurate reporting back to their constituencies on all matters discussed at committee meetings or communications to them by Chapter so our volunteer workforce will be well. 	Make arrangements for teleconference options.	Staff	Prior to the next mtg.
Next Meeting	The next meeting of the District Chairs is scheduled May 6th at 6:30PM at WLA.	Make arrangements for teleconference options. Conference Call: 877-336-1828 Access Code: 9166877	Staff	Prior to the next mtg.