



Attendees: Eric Brubaker, Patrick Dougherty, Matt Perkins, Craig Baker, Phillip Reagan

Guests:

Excused: Richard Thorpe, Matt Seaver

Absent:

Agenda Item	Discussion	Actions	Responsible Party	Follow-Up Action/Date
<b>Welcome and Introductions</b>	The DSTT Sub Group introduced them selves and was welcomed to the sub group.	Self Introductions		
<b>Meeting Topics</b>	A discussion was held on when this sub group should meet. It was determined the DSTT Sub Group should meet on the first Tuesday of each odd month at the East Valley location from 6:30 pm until 8:30 pm.	Voice vote was held to approve the meeting date.		
<b>Old Business</b>	Last DSTT meeting was held on June 3, 2008. The following items were discussed and voted on by the Sub Group. Richard Thorpe was elected to conduct weekly ARC radio checks. Matt Perkins was elected to conduct end user training on telecom gear. Craig Baker was elected to conduct a Chapter Telecom Equipment Inventory. Patrick Dougherty was elected to lead analysis on Nextel/Sprint telecommunications as a replacement to current systems.			
<b>New Business</b>	Eric Brubaker, Logistics Mgr led discussion on the need to have a current Chapter Communications Plan in place before we decide on what equipment we need to buy. This plan would include items such as: A Test Plan that would be generic enough to test any type equipment. An annual communications drill for the chapter. The current need to establish an accurate inventory of equipment. The need to see how everything we currently have might integrate and give us better capability.	Craig Baker agreed to proceed with an inventory of chapter equipment.		
	DSTT Neighborhood. Eric advised committee on how to access the new DSTT neighborhood on Crossnet. Every member of DSTT sub group should have access to the DSTT neighborhood, Crossnet access is required before one can gain access to the DSTT neighborhood. Eric advised to let him know if you needed			

	Crossnet access.			
	Discussion was held regarding the use of Yahoo Groups to post information for the DSTT sub group. Eric pointed out that everything should be on the common drive under ES Groups so anyone in Material Support Services could have access to the information.	Eric agreed to work with IS to get everything moved over from Yahoo Groups to the common drive under a folder marked DSTT.	Eric	Aug 1, 2008
	Next meeting will be held on Sep 2, 2008 at the East Valley Service Center.			