



Attendees: Eric Brubaker, Corey Eide, David Behar, Joe Chizmadia, Patrick Dougherty, Stephen Elstein, Joe Green, Michael Hicks, Jerome Thierry, Matt Perkins, Matt Seaver, David Tuckman, Scott Underwood, Elmer Watkins

Guests: Rachel Underwood

Excused: Jo Burke, Ruth Burke and Christina Jurado

Absent:

Agenda Item	Discussion	Actions	Responsible Party	Follow-Up Action/Date
Welcome and Introductions	The Committee introduced themselves and were welcomed to the Material Support Services Committee. Each member was asked to tell the committee which district they represent. Eric emphasized the need to use the Chapter website. All meeting minutes are posted there within one week of the meeting.	Results of District Poll- CE-1, E Val-1, Hq-4, SCV-1, SE-4, W Val-2		
Meeting Topics	Minutes from the last meeting on May 22, 2008 were handed out and reviewed for approval.	Joe Chizmadia made motion for approval of the minutes. Pat Dougherty made the second. Voice vote approved the minutes.		
Guidelines for Supply/Re Supply of: Cargo Vans, Canteens, District Offices, ERV'S, Shelters, Shelter Trailers	A discussion on the Guidelines for Supply/Re Supply of Chapter Canteens, Cargo Vans, District Offices, ERV'S, Shelters, Shelter Trailers was held. After discussion, a working group of Joe Chizmadia, Elmer Walters and Eric Brubaker was formed to draft the procedure. First draft will be emailed to the committee for comments and suggestions.	Working group to meet and draft the new procedure. Working group will meet out of cycle to complete first draft.	Eric Brubaker, Joe Chizmadia, Elmer Walters	
New Business				
Closing of DFSC	Eric Brubaker briefed the Committee that the DFSC in San Pedro will be closing due LAUSD is going to build a new High school on the property. NHQ will dispose of their property. However, we own approx five to six pallets of supplies and will have to find warehouse space.	Warehouse space is currently being located for our current supplies at the DFSC.	Eric	On-Going
Golden Guardian	Eric Brubaker presented short Power Point on exercise Golden Guardian. Golden Guardian is scheduled for Nov 13, 14 and 17, 18. Logistics support will be major in the areas of the EOC and multiple shelters. Committee appointed sub group of Pat Dougherty, Joe Green, Joe Chizmadia, Eric Brubaker	On going planning actions to be prepared for this major exercise.	MSS Committee	

DSTT Update	Matt Seaver briefed everyone on the last meeting of the DSTT sub group. It was announced to the committee that the DSTT sub group will meet on the first Tuesday of odd months and then report out to the MSS committee. DSTT sub group is looking into amateur radio nets and inventory of all chapter telecom equipment. Discussion held on possibility of including all chapter equipment on the inventory. DSTT sub group files will be moved from Yahoo groups to the common drive under ES group. This move will make the files more accessible to everyone. Matt Perkins mentioned all the new training classes for the DSTT sub group.			
Risk Based Capacity Building	Eric Brubaker presented a short briefing on risk based capacity building and the ongoing need to plan for future events before the need arises.		MSS Comittee	
Container Update	Eric Brubaker presented a short briefing on where we currently are in the program. Eric also mentioned how important it will be as we move forward to have volunteer support for this project.		MSS Committee	On-Going
Next Meeting	Next meeting will be held on Sep 25, 2008 at Central East District. Motion was made and seconded to adjourn.			