



Attendees: Eric Brubaker, David Behar, Joanne Burke, Ruth Burke, Joe Chizmadia, Christina Jurado, Farroq Kahn, Matt Perkins, David Tuckman, Elmer Walters, Teleconferenced-Alfonso Stein, Don Dodson, Jesse Munoz, Matt Seaver, Mike Swartz, Patrick Dougherty

Guests:

Excused: Alex Castro, Corey Eide

Absent: None

Agenda Item	Discussion	Actions	Responsible Party	Follow-Up Action/Date
Welcome and Introductions	The Committee introduced themselves and were welcomed to the Material Support Services Committee.	Self Introductions		
Meeting Topics	Minutes from the last meeting on March 27, 2008 were handed out and reviewed for approval. One correction was noted by David Tuckman to change the name of the committee to Material Support Services visa Material Support on page 1, under actions.	David Tuckman made the motion for approval of the minutes. Elmer Walters made the second. Voice vote approved the minutes.		
Guidelines for Re-Supplying: Cargo Vans, Canteens, ERV'S, Shelters, Shelter Trailers	A lively discussion was held on the first draft of the Guidelines. It was emphasized, that we should mirror NHQ policy as much as possible. Example-An ARC Form 6409 (Greenie) is required for all supplies needed in the DR environment. Requests can't be filled without one. Are standard inventories needed on Cargo Vans?	Task Force team to look at 1 st revision of the document then send it back out to everyone for further comments.	Christina Jurado-Task Force Team Lead	June 13, 2008
New Business				
Low Band Radio Project	Project is now back on schedule. Base stations to be installed in District Offices.			
DSTT Meeting Status	DSTT task group meetings will be held the 1 st Tuesday of each month, East Valley District office, 7:00 pm.		Patrick Dougherty	
MSS Job Student Career Guides	Presented MSS Job Student Career Guides to the committee. Led discussion on how to use the guides as a tool to receive proper training and promotion to the next level in the DSHR system.	None	Eric Brubaker	
Training Opportunities	Handed out Current Training Calendar. Stressed the importance of training and the relationship to being promoted.	None		
CDREE Briefing	Christina Jurado briefed the committee on the recently completed	None	Christina	

	CDREE and the fact we are now at a 150 family rating.		Jurado	
Communication Plan	Started discussion of a Chapter wide communication plan. Including day to day vs. DR communications and pagers vs. cell phones. Asked for volunteers to form a task group to look at a communication plan for the chapter.	Awaiting volunteer names to begin study.	DSTT	June 13, 2008
	Motion was made to adjourn by David Tuckman and seconded by Joe Chizmadia.	None		
			Eric	
Next Meeting	July 24, 2008 at Central East District			