



Emergency and Disaster Response
Santa Clarita Meeting
MINUTES

October 13, 2009

Attendees: Stella Weaver, Brian Conley, Mary Douglas, Susan Klose, Sally O’Sullivan, Joy Grahn, John Grey, Matt Seaver, Dan Lam, Linda Cormack, Sean Scott, Catherine Thompson, Bruce Thompson, Matt Randall, Ron Ross, Bob Carey, Jo Lasky, Daysi Jarquin, Sandoz Santana Martin, Kirk Nelson, Rouzbeh Mohajer, Liliana Sunn.

Agenda Item	Discussion	Actions	Responsible Party	Follow-Up Action/Date
Introductions	Daysi Jarquin opened the meeting. Everyone introduced themselves to the group by saying their names and stating their function at the Red Cross. We welcomed new volunteer Matt Randall.			
Daysi Jarquin/ Jo Lasky –Vice Chair	Daysi Jarquin introduced Jo Lasky as our new District Vice Chair. Jo talked to the volunteers and let them know she is available anytime. She provided the volunteers with her phone numbers. Jo also encouraged the volunteers to join the different Chapter committees.			
Joy Grahn Recognition	Joy will be moving to Maine in 12 days and this was her last meeting with the district. Susie presented her with a Certificate of Appreciation and told us about all of the great work she has done at the district and chapter. We enjoyed a nice cake and will miss her			
Logistics Update- Ron Ross	Ron talked about logistics at the Chapter level and the local district level. Ron talked about what logistics has achieved like fixing vehicles, starting the organization of our supply room and what needs to be done in the logistic side at the district level within the next 30 days.			
Review of Upcoming Classes	Alex Rose talked to the volunteers regarding the upcoming classes at the chapter level. He also talked about the response Chapter Updates.			
Chapter Operations overview -Kirk	DDO manual almost finalized. Kirk encouraged the volunteers to join the Chapter Committees. Kirk talked about the Chapter Excellence awards and passed information regarding the different awards and the requirements are. He encouraged sending in nominations to Chapter. Kirk talked about fundraising activities we can do at the district to help get more money to buy	Chapter Excellence awards nominations to be sent to the Chapter.	All volunteers	

	materials for the containers in our districts.			
Shelter Exercise	Kirk performed a Shelter Drill.			
Shelter Survey Sign-up	Alex talked to the volunteers about doing Shelter Surveys. Also, reminded them about the shake out next Thursday, October 15 th , 2009. Volunteers can get more information online at www.shakeout.org	Volunteers interested in Shake Out can visit the website at www.shakeout.org		
ARC Volunteers Records Update/Corrections form	Jo Laski talked to the volunteers regarding this form and the importance of having the correct information for all the volunteers in case of a DAT call or a disaster.			
Adjourned				