



Emergency and Disaster Response
Santa Clarita Meeting
MEETING MINUTES
 September 8, 2009

Attendees: John Fernandez, Brian Conley, Luise Goudchaux, John Grey, Mary Douglas, Liliana Sunn, Sally O’Sullivan, Linda Cormack, Carey Smith, Tomiko Bracken, Ron Ross, Richard North, Jean Scott, Craig Baker, Bruce Thompson, Matt Seaver, Daysi Jarquin, Kirk Nelsel, Sandra Martin, Susan Kent Alex Rose.

Agenda Item	Discussion	Actions	Responsible Party	Follow-Up Action/Date
Introductions	Daysi Jarquin opened the meeting. Everyone introduced themselves to the group by saying their names and stating their function at the Red Cross. The Olive Garden on McBean Pkwy. graciously donated a very nice dinner for the district meeting.		Daysi Jarquin	
Review Agenda	Daysi reviewed the agenda with the volunteers and gave an overview of the topics that were going to be covered in today’s meeting.		Daysi Jarquin	
Recent Activity Update	Ron Ross and other volunteers that attended the Shelter Trailer Party gave us an overview of what the volunteers had done that day to restock the Trailer. Logistics Update, Ron Ross talked about the Logistics meeting and invited other volunteers to attend this month’s meeting. Sally O’Sullivan gave us an overview of the Station Fire Response at the District level and deploying the shelter trailer.			
Upcoming CDE Events	Alex Rose invited the volunteers to participate in the upcoming City of LA Emergency Preparedness Fair on September 15 th , 2009 at the Northridge Fashion Center 11am-3pm. Alex encouraged the volunteers that are interested in participating in this event to contact Annalee Bourne at (310) 445-2664 or email bournea@arcla.org		Alex Rose	
Review of Upcoming Classes	Alex and Daysi encouraged the volunteers to take the following classes: <ul style="list-style-type: none"> Client Assistance System and Client Assistance Card online class through LMS (Learning Management 	Alex will contact Melissa Crews to coordinate the CAS Workshop for September 30. If that day	Alex Rose	

	System) <ul style="list-style-type: none"> • CAS Workshop • Sept 12 – Client Casework @ SCV Courtyard Marriott • Sept 13 – Mass Care Overview, Shelter Operations and Shelter Simulation @ East Valley • Oct 10 – Logistics Overview, SCV Courtyard Marriott • October 24 – ERV, SCV District Office The date of September 30 th , 2009 was suggested for the CAS Workshop.	works there will be a follow-up email to the district.		
DR 542-10 Station Fire	In a Roundtable format each of the volunteers shared their experiences, their involvement and the things they learned during in the DR 542-10 operation. Daysi closed the meeting by thanking everyone for their help and for the great job they all did.		Daysi Jarquin, Alex Rose	
Next Meeting	October 13, 2009			